



Human Services  
*senior centers*



public health  
*transportation*



Parks & Recreation  
*Library*  
Veterans

# ATLANTIC COUNTY GUIDE TO SERVICES

EDUCATION



Culture



employment training



public safety



# 2

## Ways to Save on health care costs

*regardless of age, income, or existing health coverage*

### Atlantic County Government

*- Introduces -*

#### **PRESCRIPTION DISCOUNT CARD**



**Save an average of 22%  
on prescription medicines**

UNLIMITED USE.

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No Membership Fee.

**Call 1-877-321-2652**

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**Save 5% to 50%  
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including check ups, cleanings,  
x-rays, root canals, dentures,  
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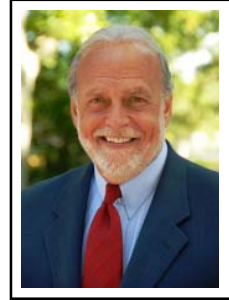
**20% on orthodontic services**

**Call 1-877-354-6226**

*Administered by Careington  
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in partnership with the  
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Dear Friends,

It is with great pleasure that I present the Atlantic County Guide to Services.

Whether you have recently relocated or are a lifelong resident, this guide provides a convenient resource, in addition to the county Web site ([www.aclink.org](http://www.aclink.org)) and our toll free number (1-888-426-9243), to identify and locate county programs and services.

Atlantic County covers nearly 567 square miles, from the pine barrens to the beaches, with fertile farmlands in between. It is home to a population of approximately 275,000 residents and is a premier tourist destination attracting millions of visitors each year. Our programs and services reflect our vast and varied resources.

The Atlantic County Guide to Services provides an alphabetical listing of services with a brief description of each as well as its location and contact information.

I hope you find it useful. I encourage you to take advantage of all that county government has to offer. Atlantic County is here for you! Please feel free to contact me at (609) 343-2201 if you need any assistance.

Sincerely,

Dennis Levinson  
County Executive

## Atlantic County Advisory Boards and Commissions

*Residents interested in volunteering to serve on a board or commission may apply online at [www.aclink.org/boards](http://www.aclink.org/boards) or send a letter and resume to County Executive Dennis Levinson, 1333 Atlantic Avenue, Atlantic City, NJ 08401.*

- Advisory Commission on Women
  - Agricultural Development Advisory Board
  - Alliance Steering Committee
  - Board of Ethics
  - Construction Board of Appeals
  - Criminal Justice Advisory Board
  - Cultural and Heritage Advisory Board
  - Disabled Citizens Advisory Board
  - Economic Development Advisory Commission
  - Emergency Management Advisory Board
  - Fire Training Advisory Board
  - Groundwater Advisory Committee
  - Highway Safety Task Force
  - Human Services Advisory Council
  - Library Advisory Commission
  - Local Advisory Council on Alcoholism & Substance Abuse
  - Mental Health Advisory Board
  - Parks and Environment Advisory Board
  - Planning Advisory Board
  - Police Training Advisory Board
  - Public Health Emergency Preparedness Task Force
  - Senior Citizens Advisory Board
  - Solid Waste Advisory Council
  - Veterans Ad Hoc Advisory Board
  - Workforce Investment Board (WIB)
  - Youth Services Commission
- 
- Atlantic County Improvement Authority
  - Atlantic County Utilities Authority
  - Atlantic Cape Community College Board of Trustees
  - Board of Education of the Special Services School District and the Vocational School District of the County of Atlantic

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**2-1-1 Information and Referral Call Center**

The 2-1-1 toll-free number provides statewide information, referral and assistance for all age groups 24-hours a day, 7 days a week on a wide variety of issues ranging from recycling to public assistance. Trained professionals link callers to appropriate programs, services and agencies.

**A**

**Adjuster** (Office of)

Office of the Adjuster/Department of Law  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 343-2361 Fax: (609) 343-2322

The Office of the Adjuster manages the legal and financial matters involved in cases of county residents admitted to state facilities for the mentally ill or handicapped.

**Administrative Services** (Department of)

Department of Administrative Services  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 343-2289 Fax: (609) 343-2204

The Department of Administrative Services includes the Division of Human Resources, the Division of Information Technologies, and the Division of Budget and Purchasing.

**Adult Detention** (Division of)

Division of Adult Detention/Department of Public Safety  
5060 Atlantic Avenue, Mays Landing, NJ 08330  
(609) 909-7577 Fax: (609) 909-7451

The Division of Adult Detention provides secure custody of adults accused or convicted of crimes and confined to the Gerard L. Gormley Justice Facility in Mays Landing. It also develops and implements programs as alternatives to incarceration including the Day Reporting Program and Electronic Home Detention. To help prepare offenders for reintegration into the community, it offers a GED course, job readiness training and a comprehensive discharge planning program.

### **Adult Protective Services**

Division of Intergenerational Services  
Shoreview Building  
101 S. Shore Road, Northfield, NJ 08225  
1-888-426-9243

Designed to protect frail and vulnerable residents ages 18 and older who are at risk of abuse, neglect or exploitation.

### **Aging and Disabilities Resource Connection (ADRC)**

Division of Intergenerational Services  
Shoreview Building  
101 S. Shore Road, Northfield, NJ 08225  
1-888-426-9243

The Division of Intergenerational Services serves as a pilot for this program. Applicants qualified for Medicaid are screened to determine the level of care required and are enrolled in Global Options which makes them eligible for community based services rather than nursing home placement.

### **AIDS Community Care Alternative Program (ACCAP)**

Division of Intergenerational Services  
Shoreview Building  
101 S. Shore Road, Northfield, NJ 08225  
1-888-426-9243

Eligible individuals diagnosed with AIDS may receive Medicaid covered services including private duty nursing services in the community rather than in a nursing home.

### **Air Pollution Inspections**

Division of Public Health/Department of Human Services  
Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225  
(609) 645-5971, ext. 4380

Pursuant to the County Environmental Health Act (CEHA), the Environmental Health Unit inspects and investigates sources of air pollution as well as facilities that are required to have an Air Pollution Control Permit issued by the New Jersey Department of Environmental Protection.

### **Alcohol Services**

Division of Public Health/Department of Human Services  
Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225  
(609) 645-5945 or (609) 645-5931

The Division of Public Health receives state funding to ensure the availability of treatment services, particularly for the indigent. Services include detoxification, inpatient and outpatient services, halfway house programs, and substance abuse education.

### **Animal Shelter**

Department of Public Safety  
240 Old Turnpike Road, Pleasantville, NJ 08232  
(609) 485-2345 Fax: (609) 484-0767

The Animal Shelter provides humane housing and disposition for stray and wild animals as a means to control the spread of rabies in the community. Additional services include animal adoptions, spay

and neutering programs, rabies vaccinations and public education. The facility is open to the public seven days a week.

### **Atlantic Cape May Workforce Investment Board (WIB)**

2 South Main Street, Pleasantville, NJ 08232  
(609) 485-0153, ext. 360 Fax: (609) 485-2248  
[www.atlanticcapewib.info](http://www.atlanticcapewib.info)

The Atlantic Cape May Workforce Investment Board has established partnerships with local businesses, community organizations, educational institutions and government agencies to provide a seamless system of employment, training and social services to residents and employers in Atlantic and Cape May counties.

### **Atlantic County Alliance for the Prevention of Drug and Alcohol Abuse**

Division of Public Health/Department of Human Services  
Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225  
(609) 645-5932 Fax: (609) 645-5931

The County Alliance provides support and state funding to 18 Municipal Alliances representing 22 municipalities for grass roots substance abuse prevention programming within their communities.

### **Atlantic County Cooperative**

Division of Budget and Purchasing/Department of  
Administrative Services  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 343-2268 Fax: (609) 343-2193

Atlantic County is the lead agency for the Atlantic County Cooperative, a group of governmental agencies, school districts and authorities within Atlantic County that joined together as a group

to take advantage of large purchases of certain goods and services through a collective effort. Purchasing through the Cooperative is strictly on a voluntary, per purchase basis.

**Atlantic County Improvement Authority (ACIA)**

5909 Main Street, 2nd floor, Mays Landing, NJ 08330  
(609) 645-5838 Fax: (609) 645-5813  
[www.atlanticcountyimprovementauthority.org](http://www.atlanticcountyimprovementauthority.org)

The ACIA serves as Atlantic County's multi-purpose financing and development agency whose primary purpose is to plan, finance and construct public improvements such as schools, municipal buildings, transportation facilities, housing developments, roadway construction and beautification, and convention facilities.

**Atlantic County Utilities Authority (ACUA)**

6700 Delilah Road, Egg Harbor Township, NJ 08234  
(609) 272-6950 Fax: (609) 272-6941  
[www.acua.com](http://www.acua.com)

The ACUA is responsible for enhancing the quality of life through the protection of waters and lands from pollution by providing responsible waste management services and recycling collection. The Authority is an environmental leader and continues to use new technologies, innovations and employee ideas to provide the highest quality and most cost effective environmental services.

## **B**

**Bid Specifications and Proposals**

Division of Budget and Purchasing/Department of  
Administrative Services  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 343-2268 Fax: (609) 343-2193

## Atlantic County Guide to Services

Atlantic County is committed to procuring necessary goods and services through a competitive process in which a large number of qualified vendors can participate. In its purchasing procedures, Atlantic County conforms to all state laws, (NJSA 40A:11 - et seq), which govern purchasing for local governments in New Jersey. Vendors who are interested in doing business with Atlantic County government may visit <http://bids.aclink.org> to access formal bids, requests for proposals (RFPs), competitive contracts and requests for qualifications (RFQs).

### **Bikeway**

Division of Parks and Recreation/Depart. of Public Works  
(609) 625-8219 Fax: (609) 645-5825

The Atlantic County Bikeway is a 7.56 mile bike and pedestrian path from the Shore Mall in Egg Harbor Township to the Atlantic County Institute of Technology in Hamilton Township.

### **Board and Care Unit**

Department of Family and Community Development  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 345-6700, ext. 2814 Fax: (609) 343-2374

The Board and Care Unit monitors residential health care facilities and licensed boarding homes for regulatory compliance. Staff place eligible county residents in need of board and care and provide social and protective services to all residents in boarding homes.

### **Board of Chosen Freeholders**

Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225  
(609) 645-5900 Fax: (609) 645-5922

The Optional County Charter Law provides for a popularly-elected executive and a nine-member freeholder board, responsible for legislation and oversight. The freeholders are elected to staggered three-year

terms. Five of the freeholders represent equally populated districts, four are elected from the county-at-large. The board conducts open public meetings on a weekly basis.

## **C**

### **Caregiver Assistance Program (CAP)**

Division of Intergenerational Services/Department of  
Human Services  
Shoreview Building, 101 S. Shore Road, Northfield, NJ  
08225  
1-888-426-9243

The Office of Home Care provides case management and outreach services to eligible individuals seeking to remain in the community rather than live in a long-term care facility.

### **Child Health Services**

Division of Public Health/Department of Human Services  
Shoreview Building, 101 S. Shore Road, Northfield, NJ  
08225  
(609) 645-5933

Immunizations and other “well-child” health services are available for children from birth to five years of age who are uninsured or underinsured. Medicaid is accepted and low annual fees are available for non-Medicaid clients. Appointments are required.

### **Child Support and Paternity Unit**

Department of Family and Community Development  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 348-3001, ext. 2679  
2 S. Main Street, Pleasantville, NJ 08232  
(609) 485-0227, ext. 207  
310 S. Bellevue Avenue, Hammonton, NJ 08037  
(609) 567-3200, ext. 6524

This service locates non-custodial parents and establishes paternity and/or secures court orders for child support and medical insurance due Temporary Assistance to Needy Families (TANF) and Medicaid recipients. To be eligible, parent must provide documents relating to marriage or divorce, employment records and any vital information relevant to locating non-custodial parent and copies of any prior support orders.

### **Children and Families Initiative**

Youth Services Commission/Department of Human Services

Shoreview Building, 101 S. Shore Road, Northfield, NJ 08225

(609) 645-7700, ext. 4332 Fax: (609) 645-5809

It is the mission of the Children and Families Initiative to provide children and families with a comprehensive, community based service delivery system to strengthen the local community, to ensure healthy child development and healthy family functioning and to reduce barriers to achievement and self sufficiency.

### **Clerk (Office of the County)**

5901 Main Street, Mays Landing, NJ 08330

(609) 641-7867 or (609) 625-4011 Fax: (609) 625-4738

1333 Atlantic Avenue, Atlantic City, NJ 08401

(609) 343-2358 Fax: (609) 343-2167

[www.atlanticcountyclerk.org](http://www.atlanticcountyclerk.org)

The County Clerk is the official recorder of all legal documents related to real estate in the county. The County Clerk also serves a wide range of public service functions including: photo ID cards, US passport acceptance agent, notary public oaths, business trade name certificate filing, veteran vendor licenses.

**Community Care for the Elderly and Disabled (CCPED)**

Division of Intergenerational Services/Department of  
Human Services

Shoreview Building, 101 S. Shore Road, Northfield, NJ  
08225

1-888-426-9243

The Community Care Program for the Elderly and Disabled provides in-home services to seniors at risk of nursing home placement. Services include: home health aide; home health nurse; adult day care; non-emergency transportation; homemaker; and in-home physical, speech and occupational therapies. A case manager works with the participant to develop a plan of care and ensure delivery.

**Community Emergency Response Team (CERT)**

Office of Emergency Preparedness/Department of Public  
Safety

Anthony “Tony” Canale Training Center

5033 English Creek Avenue, Egg Harbor Twp. NJ 08234

(609) 272-9495 Fax: (609) 407-6745

CERT teams were created to provide vital services to community members in the absence of emergency responders during the early stages of a catastrophic disaster. CERT teams include volunteer citizens who receive basic training in disaster survival and rescue skills.

**Community Mediation Services**

Atlantic County Superior Court/1201 Bacharach Boulevard,  
Atlantic City, N.J. 08401

(609) 345-7267 Fax: (609) 343-2238

Community Mediation Services provides mediation services to disputing parties involved in a variety of neighborhood, business, and community conflicts. Family mediation, victim-offender

mediation, peer mediation in schools and truancy mediation services are available.

### **Cronin Dental Center**

Division of Intergenerational Services/Department of  
Human Services  
235 Dolphin Avenue, Northfield, NJ 08225  
(609) 645-5814

The John Cronin Dental Center, operated by the University of Medicine and Denistry of New Jersey, offers general dentistry to Atlantic County low income families and senior citizens over the age of 60 who have no dental insurance. Payment is based on a sliding scale. Appointments are necessary and proof of income is required. Medicaid is accepted.

### **Cultural and Heritage Affairs** (Office of)

Division of Library Services/Department of Administration  
Atlantic County Library/Mays Landing  
40 Farragut Avenue, Mays Landing, NJ 08330  
(609) 625-2776, ext. 6314 Fax: (609) 625-5908

The Office of Cultural and Heritage Affairs develops countywide programs and promotes public interest in local and county history, in the arts, and in the cultural traditions of the community. The Office produces a variety of cultural programs in the visual, performing and literary arts, engages in historic research, publishes reports and engages in related activities that promote and generate public interest and understanding of historic and cultural matters. It also serves as the liaison to the New Jersey State Council on the Arts and the New Jersey Historic Commission and administers funding programs that benefit local arts and history organizations.

## D

### **Disability Services (Office of)**

Division of Intergenerational Services/Department of  
Human Services  
Shoreview Building, 101 S. Shore Road, Northfield, NJ  
08225  
(609) 645-7700, ext. 4519

The Office of Disability Services plans, develops, and helps coordinate support services for individuals of any age who have a disability. Services are coordinated with the NJ Division of Disability and include: information and referral, client advocacy and consumer education. The office provides technical advice and consultation regarding laws, regulations and issues affecting individuals with disabilities.

### **Driving Under the Influence (DUI) Offenders Program**

See Intoxicated Driver Resource Center

## E

### **Educational Services**

**Atlantic Cape Community College**  
5100 Black Horse Pike, Mays Landing, NJ 08330  
(609) 343-4901  
[www.atlantic.edu](http://www.atlantic.edu)

A comprehensive two-year nonprofit publicly-supported educational institution serving Atlantic and Cape May counties with campuses in Atlantic City, Mays Landing and Cape May Court House.

### **Atlantic County Institute of Technology**

5080 Atlantic Avenue, Mays Landing, NJ 08330

(609) 625-2249 (609) 641-6562 ext. 1401

[www.acitech.org/](http://www.acitech.org/)

The Atlantic County Institute of Technology is the school of choice for approximately 900 students. About 700 are high school students, with the remainder of the population comprised of post-secondary or adult students, most of whom have returned to school to seek a career change. ACIT also offers part-time classes for adults.

### **Atlantic County Special Services School District**

4805 Nawakwa Boulevard, Mays Landing, NJ 08330

(609) 625-5796

[www.acsssd.net](http://www.acsssd.net)

The primary mission of the Atlantic County Special Services School District is to provide educational programs and related services for severely and multiply disabled pupils ages 3 to 21 who meet eligibility requirements.

### **Superintendent of Schools**

6260 Old Harding Highway, Mays Landing, NJ 08330

(609) 625-0004

The Atlantic County Office of Education serves as the county representative for the State Department of Education to provide evaluation, regulation, compliance, coordination, assistance and service. It works with local school districts to provide high quality educational programs that are equitable and efficient, prepare students for employment and citizenship, and promote students' intellectual, ethical, cultural, emotional and physical growth.

## **Elections**

### **Board of Elections**

5903 Main Street, Mays Landing, NJ 08330  
(609) 645-5867 Fax: (609) 645-5875

The Board of Elections designates polling places, appoints district board workers, conducts district board worker instructional classes, issues challenger certificates for primary and general elections, receives and counts absentee ballots and election recounts. The board also reassigns election districts in each municipality as prescribed by law.

### **Superintendent of Elections**

1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 343-2246 Fax: (609) 343-2240  
5920 Main Street, Mays Landing, NJ 08330  
(609) 645-5882 Fax: (609) 645-5883

The Atlantic County Superintendent of Elections is responsible for the supervision of all elections in Atlantic County, the custody and maintenance of voter records, voter registration, and the custody and maintenance of voting machines. This office is also responsible for enforcement of all election laws and ensuring compliance with the National Voting Rights Act. To register to vote, citizens may request a Voter Registration Form by telephone, in person or through the county Web site.

### **E-Mail Subscription Service**

Department of Executive/Administrator  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 343-6700, ext. 2538

Through the Atlantic County e-mail subscription service, residents and visitors can register to receive e-mail notifications as soon as new information is posted to the Atlantic County Web site including press releases, emergency and weather alerts, traffic advisories, recreational events and newsletters, among others. Subscribers are able to choose topics for which they wish to be notified and may modify their selections at any time. To register for a subscription account, visit [www.aclink.org](http://www.aclink.org).

### **Emergency Assistance**

Department of Family and Community Development  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 348-3001, ext. 2714  
2 S. Main Street, Pleasantville, NJ 08232  
(609) 485-0227, ext. 207  
310 S. Bellevue Avenue, Hammonton, NJ 08037  
(609) 567-3200, ext. 6524

This service is designed to prevent homelessness for families receiving Temporary Assistance to Needy Families (TANF), Supplemental Security Income (SSI) and individuals receiving General Assistance (GA). Prevention services include past due rent payment, first month's rent, security deposits, utility deposits and late payments, furniture, food and agency information and referrals.

### **Emergency Preparedness (Office of)**

Department of Public Safety  
Anthony "Tony" Canale Training Center  
5033 English Creek Ave., Egg Harbor Twp., NJ 08234  
(609) 407-6742 Fax: (609) 407-6745

The Office of Emergency Preparedness is responsible for coordinating responses to natural disasters, technological emergencies and severe weather emergencies in Atlantic County. The office works closely with local municipal emergency management coordinators to ensure a rapid, well coordinated response to emergencies and to avoid unnecessary duplications of service.

**Engineering** (Division of)

Department of Regional Planning and Development  
PO Box 719, New Road & Dolphin Avenue, Northfield, NJ  
08225  
(609) 645-5898 Fax: (609) 645-5836

The Division of Engineering plans, designs, inspects and administers all construction contracts relating to county roads, bridges, traffic signals and related infrastructure. The division also prepares land surveys as required for county properties.

**Environmental Health Services**

Division of Public Health/Department of Human Services  
Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225  
(609) 645-5971

Environmental Health Services include the following programs: Air Pollution, Ocean Water Quality, Body Art Establishment Inspection, Campground Inspection, Childhood Lead Poisoning, Communicable Disease Investigation, Community Right-to-Know, Environmental Health Education, Hazardous Substances Control, Indoor Air Quality, Animal Facility Inspections, Noise Control, Public Health Nuisance Investigation, Recreational Bathing Inspection, Portable Water, Rabies Control, Retail Food Establishment Inspection, Sewage Disposal, Solid Waste Control, Tobacco Age of Sale Enforcement, Underground Storage Tank.

### **Equal Employment Opportunity (Office of)**

Department of Law

1333 Atlantic Avenue, Atlantic City, NJ 08401

(609) 345-6700, ext. 2464 Fax: (609) 343-2373

The Office of Equal Opportunity monitors the county and contracting agencies of the county for compliance with appropriate laws and guidelines regarding equal opportunity and nondiscrimination.

### **Executive and Administrator (Department of)**

1333 Atlantic Avenue, Atlantic City, NJ 08401

(609) 343-2201, 343-2203 Fax: (609) 343-2194

The department includes the Executive Branch that fulfills all duties required under the Charter Form of Government and all state statutes. The county executive is responsible for the development of policy and program recommendations to continually improve the quality and delivery of county services. The department includes the County Administrator, Deputy County Administrator, Chief of Staff, Public Information Officer, the Treasurer's Office and the Internal Auditor and provides operational supervision and ensures the integrity of all county departments.

### **Extension Services**

6260 Old Harding Highway, Mays Landing, NJ 08330

(609) 625-0056 Fax: (609) 625-3646

Rutgers Cooperative Extension of Atlantic County (RCE-AC) is an outreach educational program bringing unbiased, research-based information and strategies to help people enjoy life and strengthen the community. RCE-AC also expands outreach and economic development opportunities by partnering with community organizations and volunteers.

## F

### **Facilities Management** (Division of)

Department of Executive/Administrator  
1227 Drexel Avenue, Atlantic City, NJ 08401  
(609) 343-2284 Fax: (609) 344-3654

The Division of Facilities Management is a full service maintenance operation responsible for over one million square feet of space within county buildings. The division is also responsible for all building construction and renovation.

### **Family and Community Development** (Department of)

1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 345-6700, ext. 2701 Fax: (609) 343-2374

The Department of Family and Community Development administers the Work First New Jersey welfare reform program and works closely with the courts to establish and enforce the financial obligations of non-custodial parents. The department coordinates its efforts with the state and local governments and social service organizations. It provides assistance to Temporary Assistance to Needy Families (TANF), food stamp and medicaid recipients, as well as housing and emergency assistance.

### **Family Success Centers**

Youth Services Commission/Department of Human  
Services  
Shoreview Building, 101 S. Shore Road, Northfield, NJ  
08225  
(609) 645-7700, ext. 4332 Fax: (609) 645-5809

There are currently five family success centers in Atlantic County with

## Atlantic County Guide to Services

locations in Atlantic City, Egg Harbor Township, Hammonton and Pleasantville. Family Success Center services include: case management, education, employment, medical screening, recreation, parenting skills, substance abuse, health education, credit counseling, economic assistance, and special programs that address teen pregnancy prevention, and lowering the rate of juvenile arrests.

### *Family Success Center locations:*

#### **Egg Harbor Township Family Success Center**

Family Service Association, 3050 Spruce Avenue  
(609) 569-0376

#### **Hammonton Family Success Center**

AtlantiCare Behavioral Health, Atlantic County Human Services Bldg., 310 Bellevue Avenue, (609) 567-2900

#### **Martin Luther King Family Success Center**

AtlantiCare Behavioral Health, 1700 Marmora Avenue, Atlantic City, (609) 344-3111

#### **Pleasantville Family Success Center**

Family Service Association, 9 S. Main Street  
(609) 272-8800

#### **Uptown Complex Family Success Center**

AtlantiCare Behavioral Health, 323 Madison Avenue, Atlantic City, (609) 345-1994

### **Firearms Training Facility**

Department of Public Safety

175 Betsy Scull Road, Egg Harbor Township, NJ 08234  
(609) 926-3491 Fax: (609) 926-5274

The Firearms Training Facility includes a 25-yard, 35 position, lighted pistol range, a 100-yard rifle range, and a 50-yard archery range that is open to the public as well as for police training.

### **Fix-It Program**

Division of Intergenerational Services/Department of  
Human Services  
Shoreview Building, 101 S. Shore Road, Northfield, NJ  
08225  
1-888-426-9243

The Fix-It program provides minor home repairs to protect the safety of any resident 60 years and older to allow them to continue to live in their own home.

### **Fleet Management (Office of)**

Department of Public Works  
Rt.9 and Dolphin Avenue, Northfield, N.J. 08225  
(609) 645-5812 Fax: (609) 645-5950

The Office of Fleet Management maintains all county vehicles and heavy equipment and continues to take advantage of opportunities to convert to hybrid vehicles and bio diesel fuels.

### **Flu Shot Vaccinations**

Division of Public Health/Department of Human Services  
Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225  
(609) 645-5933 or the Flu Hotline (609) 677-5720  
(activated October-January)

The Division of Public Health offers flu shot vaccinations to eligible county residents and conducts a number of annual public clinics typically held between October and January. Medicare is accepted. There is a small fee for non-Medicare participants.

**Food Stamps**

Department of Family and Community Development  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 348-3001

Food stamps are issued to eligible, low-income individuals and families for the purchase of food. Eligibility is based on federal income and resource guidelines.

**G**

**GED Testing Center**

2 South Main Street, Pleasantville, NJ 08232  
(609) 485-0052, ext. 112  
[www.learntrainwork.com](http://www.learntrainwork.com)

The General Education Development (GED) is recognized as a high school credential by many employers throughout many industries in New Jersey. Any individual over the age of 18 is eligible. Individuals age 16 or 17 must have parental/guardian permission. Pre-registration is required.

**Geographical Information Systems (Office of GIS)**

Department of Regional Planning and Development  
Route 9 and Dolphin Avenue, Northfield, NJ 08225  
(609) 645-5898 Fax: (609) 645-5836

The Office of GIS is responsible for promoting, assisting and coordinating the development of GIS technologies. GIS applications are used throughout the county for environmental and health issues, land use planning, emergency preparedness, district mapping, transportation maintenance and census data.

The Office of GIS is responsible for promoting, assisting and coordinating the development of GIS technologies. GIS applications are used throughout the county for environmental and health issues, land use planning, emergency preparedness, district mapping, transportation maintenance and census data.

**General Assistance (GA)**

Department of Family and Community Development  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 348-3001, ext. 2642  
2 S. Main Street, Pleasantville, NJ 08232  
(609) 485-0227, ext. 207  
310 S. Bellevue Avenue, Hammonton, NJ 08037  
(609) 567-3200, ext. 6524

Financial and medical assistance for eligible individuals and families, coordinated through the Department of Family and Community Development.

**Green Tree Golf Course (John F. Gaffney)**

Division of Parks and Recreation/Department of Public Works  
1030 Somers Point-Mays Landing Road (Route 559),  
Egg Harbor Township, NJ 08234  
(609) 625-9131 Fax: (609) 625-2782  
<http://greentree.aclink.org>

Green Tree Golf Course is a regulation 18 hole, par 72, 5600 yard course that is a challenge to the experienced as well as the novice golfer. The course is known for its tight, tree lined fairways and its excellent greens. A driving range is available as well as a golf shop, snack bar, lessons, junior clinics and practice putting/chipping green.

## **H**

### **Harborfields Youth Detention**

Department of Public Safety  
Buffalo Avenue and Duerer Street, Egg Harbor City, NJ  
08215

Harborfields operates under the auspices of Atlantic County and is managed, under contract, by the State of New Jersey, Department of Law and Public Safety, Juvenile Justice Commission. Harborfields houses court-detained juveniles up to age 17 awaiting review for disposition, trial or other court action.

### **Hazardous Materials**

Environmental Health Unit, Division of Public Health/  
Department of Human Services  
Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225  
(609) 645-5971 After Hours: (609) 641-0111  
Fax: (609) 645-5931

The regional hazardous materials response team, which includes the Environmental Health Unit and the Office of Emergency Preparedness, responds to and investigates releases of hazardous substances such as discharges from underground storage tanks, motor vehicle accidents and fires/accidents at facilities that store hazardous materials. Trained staff provide initial assessment of discharges through the eventual clean up or mitigation of the incident. Efforts are also coordinated with the NJ Department of Environmental Protection – Bureau of Emergency Response.

### **Health Education**

Division of Public Health/Department of Human Services  
Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225  
(609) 645-5935

The Division of Public Health provides health education to schools, community groups, businesses and residents on a variety of topics. Call to schedule a presentation.

### **Health Screenings**

Division of Public Health/Department of Human Services  
Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225  
(609) 645-5933

The Division of Public Health provides free health screenings for Atlantic County residents. They include blood pressure, cholesterol, fasting blood sugar and hemocult. Referrals are available to anyone who receives abnormal results. The division also offers free screening, risk assessment and education for breast and cervical cancers. Appointments are necessary.

### **Healthy Youth Development Program**

Youth Services Commission/Department of Human Services  
Shoreview Building, 101 S. Shore Road, Northfield, NJ  
08225  
(609) 645-7700, ext. 4524

The Atlantic County Healthy Youth Development Program is a mentoring program for 12-14 year old girls. The program promotes a relationship with an adult mentor and education on teen sexuality and health issues in an effort to prevent teen pregnancy.

### **Highway Safety (Office of)**

Department of Public Safety  
Anthony "Tony" Canale Training Center  
5033 English Creek Ave., Egg Harbor Twp., NJ 08234  
(609) 407-6739 Fax: (609) 407-6717

The Office of Highway Safety works with municipal law enforcement agencies, schools and public service organizations to develop highway safety education programs and coordinates applications for state grants that promote driver and pedestrian awareness. Additionally, the Office of Highway Safety compiles motor vehicle crash statistics for Atlantic County.

### **Home Care Services**

Division of Intergenerational Services/Department of  
Human Services  
Shoreview Building, 201 S. Shore Road, Northfield, NJ  
08225  
1-888-426-9243

Case management and outreach services are available to eligible individuals seeking to remain in the community rather than live in a long-term care facility. Outreach staff conduct home visits to any Atlantic County resident 60 years of age or older in need of home delivered meals, personalized attention for completing applications or explaining programs and benefits for which the senior may qualify. Support is also available for unpaid caregivers of the elderly and disabled adults through the statewide Respite Care Program.

### **Human Resources (Division of)**

Department of Administrative Services  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 343-2211 Fax: (609) 343-2202

The Division of Human Resources posts county employment opportunities and accepts applications for employment. It also provides employee training and management of employee health benefits and compensation and maintains personnel policies, procedures and transactions.

**Human Services** (Department of)

235 Dolphin Avenue, Northfield, NJ 08225  
(609) 645-5921 Fax: (609) 645-5904

The Department of Human Services is responsible for the Meadowview Nursing Home, the Home Delivered Meals Program, the Division of Public Health and the Division of Intergenerational Services.

**I**

**Illegal Dumping of Solid and Hazardous Waste**

Division of Public Health/Department of Human Services  
Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225  
1-800-533-DUMP or (609) 645-5971

The Environmental Health Unit investigates reports of improper solid waste storage, transportation and disposal, including illegal dumping or burial of solid waste. Anyone with information about the illegal disposal of solid or hazardous waste are urged to call. Cash rewards will be given for any tip leading to the conviction of an illegal dumper.

**Information Technologies** (Division of)

Department of Administrative Services  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 343-2321 Fax: (609) 343-2204

The Division of Information Technologies supports the daily operation of county government and consists of Management Information Systems, Telecommunications, Records Management, Quick Copy, Printing and Graphics and the county mailroom. This division is responsible for the county's computer network and support, voice and data transmissions, print and presentation

materials for county departments, maintaining the county's archival and daily operational records and mail processing within the County Office Building.

### **Inmate Services**

Division of Adult Detention/Department of Public Safety  
Gerard L. Gormley Justice Facility, 5060 Atlantic Avenue,  
Mays Landing, NJ 08330  
Phone: (609) 645-5855 Fax: (609) 909-7385

Services are provided to inmates of the county's justice facility in compliance with the New Jersey Administrative Code 10A. They include: medical services, social services, education and vocation services, religious services, volunteer services, library services and discharge planning.

### **Intergenerational Services (Division of)**

Department of Human Services  
Shoreview Building, 101 S. Shore Road, Northfield, NJ  
08225  
1-888-426-9243

The Division of Intergenerational Services plans and provides services to assist senior citizens, troubled youths and families, and residents challenged with physical and mental disabilities. Trained staff are available to provide information and referral, outreach, case management and juvenile/family crisis intervention to eligible individuals.

### **Intoxicated Driver Resource Center (IDRC)**

Division of Public Health/Department of Human Services  
Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225  
(609) 645-5932

Anyone who is convicted of “driving under the influence” (DUI) must attend a 12-hour or 48-hour Intoxicated driver program conducted by the Division of Public Health.

### **Investigations Unit**

Department of Family and Community Development  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
24-hour Hotline: 1-800-FRAUD 05 (1-800-372-8305)

The Investigations Unit ensures the integrity of the public assistance programs administered by the department of Family and Community Development by investigating alleged fraud by program recipients. The unit also prosecutes cases remanded by the Prosecutor’s Office to municipal courts in cooperation with county counsel and seeks civil judgments in appropriate cases.

## **J**

### **Jail/Justice Facility (Gerard L. Gormley)**

Division of Adult Detention/Department of Public Safety  
5060 Atlantic Avenue, Mays Landing, NJ 08330  
(609) 645-5855 Fax: (609) 909-7451

The Justice Facility is an adult detention facility housing male and female inmates who are pretrial presentenced, county sentenced and in certain instances, state sentenced and awaiting shipment or state inmates contracted to the facility.

## **K**

### **K-9 Training**

Police Training Center/Department of Public Safety  
Anthony "Tony" Canale Training Center  
5033 English Creek Avenue, Egg Harbor Twp., NJ 08234  
(609) 407-6724

The Atlantic County Police Training Center conducts police canine training at the John "Sonny" Burke Police K-9 Academy, located on the grounds of the FAA Technical Center. The academy is accredited by the US Police Canine Association as a regional training site. Courses of instruction include: K-9 Patrol Dog School, Scent Detection School and in-service training and re-evaluations for established K-9 teams.

## L

### **Law** (Department of )

1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 343-2279 Fax: (609) 343-2373

The Law Department provides legal advice to all county departments as well as the county's constitutional officers. The department prepares and reviews legal documents affecting all operations of county government.

### **Library Services** (Division of)

Division of Library Services/Department of Administration  
40 Farragut Avenue, Mays Landing, NJ 08330  
(609) 625-2776, 646-8699 Fax: (609) 625-8143  
[www.atlanticlibrary.org](http://www.atlanticlibrary.org)

The Atlantic County Library System includes ten branch libraries located throughout Atlantic County. The library system offers a books-by-mail program, bookmobile services, Community Reading Centers in Buena Vista and Weymouth townships and useful online resources. Internet access to the library catalog, select databases and downloadable videos and audio books is available from home computers, 24 hours a day, seven days a week at [www.atlanticlibrary.org](http://www.atlanticlibrary.org). In addition to these services the library system provides a variety of programs for children and adults, computers for public use, and a wealth of reading, listening and viewing selections to satisfy any interest.

*Atlantic County Library System Branches  
and Service Centers:*

**Atlantic County Library/Brigantine**

201 15th Street South, (609) 266-0110

**Atlantic County Library/Egg Harbor City**

134 Philadelphia Avenue, (609) 804-1063

**Atlantic County Library/Egg Harbor Township**

1 Swift Avenue, (609) 927-8664

**Atlantic County Library/Galloway Township**

306 East Jimmie Leeds Road, (609) 652-2352

**Atlantic County Library/Hammonton**

451 Egg Harbor Road, (609) 561-2264

**Atlantic County Library/Longport**

2305 Atlantic Avenue, (609) 487-0272

**Atlantic County Library/Mays Landing**

40 Farragut Avenue, (609) 625-2776, (609) 646-8699

**Atlantic County Library/Pleasantville**

33 Martin Luther King Jr. Avenue, (609) 641-1778

**Atlantic County Library/Somers Point**

801 Shore Road, (609) 927-7113

**Atlantic County Library/Ventnor**

6500 Atlantic Avenue, (609) 823-4614

**Buena Community Reading Center**

Buena Regional High School,  
Weymouth-Malaga Road, Buena  
(856) 697-4701

**Bookmobile**

Outreach Services

40 Farragut Avenue, Mays Landing, NJ 08330  
(609) 625-2776, x6338

## **M**

### **Meadowview Nursing Home**

Department of Human Services  
235 Dolphin Avenue, Northfield, NJ 08225  
(609) 645-5955      Fax: (609) 645-5939

The Meadowview Nursing Home is a state licensed facility with accommodations for 180 residents, providing high quality nursing home care around the clock. The entire facility is certified for participation in both the Medicaid and Medicare programs. Services include comprehensive medical, dental, mental, therapeutic, rehabilitative, recreational, social and dietary services.

### **Meals on Wheels**

(see Nutrition Project for the Elderly)

### **Medical Examiner**

Department of Public Safety  
Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225  
(609) 645-5942      Fax: (609) 645-5957  
24 hour line to report deaths: (609) 645-0460

The Medical Examiner's office, under the jurisdiction of the Department of Public Safety, maintains 24 hour, seven day a week investigation and certification of deaths. This office provides a qualified pathologist to perform autopsies as necessary to determine and certify the cause, manner and circumstances of such deaths and to testify in courts of law concerning the findings. The Medical Examiner maintains records of autopsies and investigations and provides copies as required by law.

**Men's Health Clinic**

Division of Public Health/Department of Human Services  
Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225  
(609) 645-5933 (609) 272-8490

The Division of Public Health offers blood pressure, cholesterol, diabetes, hemocult and Prostate Specific Antigen (PSA) testing to Atlantic County men 40 years or older at no charge. Abnormal results of PSA and hemocult are referred to the Shore Memorial Cancer Program. Referrals are available for men over 50 with high risk conditions.

**Mosquito Control (Office of)**

Department of Public Works Route 9 and Dolphin Avenue,  
Northfield, NJ 08225  
(609) 645-5948 Fax: (609) 645-5846

The Atlantic County Office of Mosquito Control provides a modern, integrated program to reduce the annoyance and threat of disease caused by mosquitoes. Based on extensive, countywide monitoring, mosquito populations are managed using environmentally sound techniques that include biological controls, rational use of insecticides, water management and public education, coordinated with the NJ Dept. of Environmental Protection, Rutgers University and public health agencies. For information on spraying to reduce adult mosquitoes and West Nile Virus health information, call 1-877-6-4-FACTS.

**N**

**Nature Center (Warren E. Fox)**

Division of Parks and Recreation/Department of Public  
Works

## Atlantic County Guide to Services

Estell Manor Park, 109 Boulevard Rt. 50, Mays Landing,  
NJ 08330  
(609) 625-1897 or (609) 645-5960

The Nature Center was named in honor of Warren E. Fox, an active environmentalist who contributed thousands of hours to achieve a better understanding of the New Jersey Pinelands. Its architectural design incorporates passive solar heating and includes offices, an auditorium for class and public lectures, public bathroom facilities and a live animal display area. The Nature Center hosts environmental programs, craft classes and various group meetings.

### **New Jersey Family Care**

Department of Family and Community Development  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 345-3001, ext. 2872

New Jersey Family Care provides affordable health insurance to children from birth through 18 years of age whose family income level meets the program's criteria. In addition, it provides medical benefits for eligible low income, aged and disabled persons.

### **Nutrition Project for the Elderly**

Division of Intergenerational Services/Department of  
Human Services  
Shoreview Building, 101 S. Shore Road, Northfield, NJ  
08225  
1-888-426-9243

The Nutrition Project for the Elderly offers two components:  
(1) Senior citizens 60 years of age and older are invited to attend one of the nine centers located throughout the county where a lunch time meal is served daily. There is no charge to participate however, a \$1.00 donation is requested to enhance the program. Home-delivered meals are available for frail individuals 60 years of age or older who are

unable to leave the confines of home and cannot prepare their own meals.

## **O**

### **Ocean Water Quality Testing**

Division of Public Health/Department of Human Services  
Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225  
(609) 645-5971, 1-800-633-SWIM Fax: (609) 645-5931

The Ocean Water Quality Index was created by health officials to provide the public with accurate, easily understood information on the quality of our waters. It provides weekly results, May through September, based on bacterial samples taken from ocean waters on beaches along Brigantine, Atlantic City, Ventnor, Margate and Longport. Information is posted on the back of lifeguard stands and stations along the Atlantic County shoreline for easy access. Water quality results are also available 24 hours a day by calling 1-800-633-SWIM.

### **One Stop Career Centers**

2 South Main Street, Pleasantville, NJ 08232  
(609) 485-0153, ext. 366 Fax: (609) 485-2248  
[www.learntrainwork.com](http://www.learntrainwork.com)

The Atlantic County One Stop Career Centers provide employment assistance and/or social services and specialized programs to help residents find and maintain employment, at no charge. These services are for residents who are unemployed, have been laid off, underemployed (still working) or a young adult ages 14-21. All services are provided based on program availability and your eligibility. Services include: job search assistance; education classes to upgrade reading, math, computer and communication skills; GED testing; workshops on interviewing and resume writing; public assistance (food

stamps, medicaid, TANF, and general assistance); funding for job training; unemployment insurance and employment services for youth, workers with disabilities and seniors.

### *One Stop Career Center Locations:*

**Atlantic City** - 1333 Atlantic Avenue, (609) 348-3001

**Hammonton** - 44 White Horse Pike, (609) 561-8800

**Pleasantville** - 2 South Main Street, (609) 813-3900

### **Open Space Financial Assistance Program**

Department of Regional Planning and Development  
PO Box 719, New Road & Dolphin Avenue, Northfield, NJ  
08225

(609) 645-5898 Fax: (609) 645-5836

This program provides funding from the Atlantic County Open Space Trust Fund for the acquisition and preservation of open space properties within the county's 23 municipalities.

## **P**

### **Parks and Recreation** (Division of)

Department of Public Works

109 State Highway 50, Mays Landing, NJ 08330

(609) 625-1897, (609) 645-5960 Fax: (609) 645-5868

The Atlantic County Park System offers a wide variety of recreational and leisure pursuits including: the Oscar E. McClinton Jr. Waterfront Park in Atlantic City, Estell Manor, Lake Lenape, Weymouth Furnace, Penny Pot, Gaskill, Riverbend, Whirlpool Island, Galloway Tract, Leeds' Point and Veterans Memorial Park. It also maintains several facilities: Klingener Pier, John F. Gaffney Green Tree Golf Course, Camp Acagisca and the Atlantic County Bikeway.

### **Pneumonia Clinic**

Division of Public Health/Department of Human Services  
Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225 (609) 645-5933 Fax: (609) 272-8490

To help prevent pneumonia, the Division of Public Health offers the pneumococcal vaccine, by appointment, to eligible Atlantic County residents.

### **Police Training Center**

Department of Public Safety  
Anthony "Tony" Canale Training Center, 5033 English  
Creek Avenue, Egg Harbor Twp., NJ 08234  
(609) 407-6742 Fax: (609) 407-6745

The Atlantic County Police Training Center provides quality training programs to in-service officers and recruits, that emphasize the essential skills necessary to serve effectively as law enforcement professionals.

### **Policy, Planning and Development (Office of)**

Department of Regional Planning and Development  
PO Box 719, New Road & Dolphin Avenue  
Northfield, NJ 08225  
(609) 645-5898 Fax: (609) 645-5836

The Office of Policy, Planning and Development reviews and approves all applications for subdivisions and site-plans which border county drainage facilities and roadways. This office is responsible for transportation, open space, land use, solid waste, water quality planning, wastewater management and the Office of Geographical Information Systems.

### **Prescription Savings Program**

Division of Intergenerational Services/Department of  
Human Services  
Shoreview Building, 101 S. Shore Road, Northfield, NJ  
08225  
1-888-426-9243

The Atlantic County Resident Prescription Savings Card provides Atlantic County residents and their dependents (living in the same household) a discount of 10% to 50% off retail prices on all prescription drugs. The Atlantic County Resident Prescription Savings Card is accepted at thousands of participating pharmacies, both locally and nationwide. For further information, please call the customer service number toll-free at 1-800-633-0037.

### **Project Success**

Department of Family and Community Development  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 345-6700, ext. 2943  
One Stop Career Center  
2 S. Main Street, Pleasantville, NJ 08232  
(609) 485-0227

A job readiness training program that provides resources, concrete strategies and techniques to lead Atlantic County residents toward self-sufficiency. Available to all county residents.

### **Prosecutor (Office of)**

4997 Unami Boulevard, Mays Landing, NJ 08330  
(609) 909-7800  
[www.acpo.org](http://www.acpo.org)

The Atlantic County Prosecutor's Office follows a statutory mandate to prosecute all indictable criminal activity in the county, through the lawful detection, arrest, indictment and conviction of offenders. As the chief law enforcement officer in Atlantic County,

the Prosecutor provides guidance and direction to municipal police departments to ensure uniform conduct of law enforcement personnel and implements all directives from the State Attorney General.

**Public Health** (Division of)

Department of Human Services

Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225

(609) 645-5935 Fax (609) 645-5931

Emergency Hotline: (609) 677-5720 (activated as needed)

The Atlantic County Division of Public Health offers a variety of programs and services to residents including community health clinics, environmental health services, health education and substance abuse services.

**Public Health Reserve Corps**

Division of Public Health/Department of Human Services

Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225

(609) 645-5935 Fax (609) 645-5931

The reserve corps consists of medical and non-medical volunteers who may be called upon to assist first responders in the event of an emergency.

**Public Information**

Department of Executive/Administrator

1333 Atlantic Avenue, Atlantic City, NJ 08401

(609) 343-2313 Fax: (609) 343-2194

The Public Information Officer works with each county department to promote public awareness of county programs and services through print, broadcast and digital media; promotional materials; and special events and projects. The Public Information Officer coordinates the dissemination of information with Web Services.

### **Public Safety** (Department of)

5060 Atlantic Avenue, Mays Landing, NJ 08330  
(609) 909-7577 Fax (609) 909-7451

The Department of Public Safety provides public services including Adult Detention, Emergency Preparedness, Medical Examiner's Office, Youth Detention and the Animal Shelter. The Department also includes the Atlantic County Fire Marshal, Atlantic County Park Rangers, Atlantic County Police Training and Fire Training Centers and the Office of Highway Traffic Safety.

### **Public Works** (Department of)

New Road and Dolphin Avenue, Northfield, NJ 08225  
(609) 645-5831 Fax: (609) 645-5873

The Department of Public Works maintains over 375 miles of county roads and rights of way, 254 bridges and over 100 traffic signals and is responsible for required repairs and maintenance of county roads. The Department also provides county wide mosquito control as well as management of the Division of Parks and Recreation and the Office of Fleet Management.

### **Purchasing**

Division of Budget and Purchasing/Department of  
Administrative Services  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 343-2268 Fax: (609) 343-2193

The Division of Budget and Purchasing provides technical assistance in the development of the annual county budget as well as daily budget maintenance activities. The Purchasing Unit processes all departmental purchase requests and ensures compliance with state contracting guidelines.

## R

### **Rabies Control**

Division of Public Health/Department of Human Services  
Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225

(609) 645-5971 (Monday-Friday, 8:30 AM to 4:30 PM)  
(609) 625-2276 or (609) 641-0111 (evenings, weekends,  
holidays)

Anyone who has been bitten by or exposed to a potentially rabid animal should immediately call their doctor and the Division of Public Health. Free Rabies Vaccination Clinics are provided by the Atlantic County Animal Shelter (485-2345).

### **Records Management**

Division of Information Technologies/Department of  
Administration

1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 343-2220 Fax: (609) 343-2366

Records Management is responsible for maintaining the county's archival and daily operational records in compliance with state rules and regulations and managing a records storage facility.

### **Recycling**

Atlantic County Utilities Authority (ACUA)  
6700 Delilah Road, Egg Harbor Township, NJ 08234  
(609) 272-6950 Fax: (609) 272-6941  
[www.acua.com](http://www.acua.com)

Recycling/disposal is provided by the Atlantic County Utilities Authority. For accepted items and schedules, please contact the ACUA or visit its Web site.

### **Restaurant Inspections**

Division of Public Health/Department of Human Services  
Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225  
(609) 645-5971

The Atlantic County Division of Public Health's Environmental Health Unit inspects all restaurants and other retail food establishments at least once a year. This also includes schools, daycare centers, special events and other establishments where food is served or sold to the public. Trained inspectors also investigate complaints regarding retail food establishments. Anyone planning to open a new establishment or remodel an existing establishment must call (609) 645-5971, ext. 4277 to submit plans and arrange for a pre-operational inspection.

**RISC** (Risk, Insurance, Safety and Claims) Office of  
Department of Law  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 343-2231      Fax: (609) 343-2164

The Office of RISC investigates all general liability and workers compensation claims filed against the county, conducts assessment of risks, promotes implementation of safety practices and programs to reduce risks, procures insurance policies to protect the county, and determines the appropriate insurance coverage for county contractors.

**Roads and Bridges** (Division of)  
Department of Public Works  
New Road and Dolphin Avenue, Northfield, NJ 08225  
(609) 645-5830

The Division of Roads and Bridges maintains over 375 miles of county roads and rights of way, 254 bridges and over 100 traffic signals. This division ensures regularly scheduled and as-required

repairs and maintenance, and snow and ice control throughout the county road network.

## S

### **Senior Centers**

Division of Intergenerational Services

Shoreview Building, 101 S. Shore Road, Northfield, NJ  
08225

1-888-426-9243

Senior citizens 60 years of age and older may attend one of the nine centers located throughout the county. The centers offer a variety of activities including crafts, line dancing, computer classes, self defense courses and bingo, in addition to a daily lunchtime meal. The centers are open from 9:00 AM to 2:00 PM. Transportation to the centers can be arranged by calling one of the following centers:

#### **Brigantine**

31st and Bayshore Drive, (609) 266-7491

#### **Buena**

600 Central Avenue, (856) 697-0698

#### **Dr. Arthur Leinweber Center**

235 Dolphin Avenue, Northfield, (609) 645-5954

#### **Egg Harbor City**

341-351 Cincinnati Avenue, (609) 965-1457

#### **Egg Harbor Township**

5045 English Creek Avenue, (609) 272-8179

#### **Hammonton**

310 Bellevue Avenue, (609) 567-3200 extension 37

#### **Jeffries Towers**

227 N. Vermont Avenue, Atlantic City, (609) 344-4106

#### **Pogachefsky Center**

1102 Atlantic Avenue, Atlantic City, (609) 344-2947

#### **Ventnor**

6500 Atlantic Avenue, (609) 822-9239

### **Septic System Permits/Information**

Division of Public Health/Department of Human Services  
Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225  
(609) 645-5971

The Environmental Health Unit issues permits and inspects the design and installation of new subsurface sewage disposal systems (septic systems) pursuant to the County Environmental Health Act (CEHA). This includes alternative design systems that may be required in certain areas of the New Jersey Pinelands. Permits are also issued for certain home remodeling (additional bedrooms) or commercial renovations (increases in daily flow). The Unit also investigates reports of malfunctioning septic systems, public sewer overflows and odors associated with sewer pump stations.

### **Sexually Transmitted Disease Clinic**

Division of Public Health/Department of Human Services  
Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225  
(609) 645-5933

This clinic provides free screening, counseling and treatment. Confidential HIV/AIDS counseling and testing is also available. The clinic is open every Monday, 2:30 to 4 PM, except holidays. No appointment is necessary.

### **Shared Services**

Department of Executive/Administrator  
D Building, Dolphin Avenue, Northfield, NJ 08225  
(609) 407-6764

The Shared Services staff work to identify services and functions among government agencies that can be consolidated to improve efficiency, eliminate duplication and reduce cost to taxpayers.

### **Sheriff's Office**

4997 Unami Boulevard, Mays Landing, NJ 08330

(609) 909-7200

[www.atlanticcountysheriff.org](http://www.atlanticcountysheriff.org)

The Atlantic County Sheriff's Office is a law enforcement agency with statewide jurisdiction, responsible for providing a variety of functions associated with the judicial process and enforcement of law. Functions include: judicial security, prisoner transport, identification, arrest of fugitives, crime scene processing, emergency response, legal services, community affairs and communications with municipal, county, state and local federal law enforcement agencies.

### **Special Needs Registry**

Office of Emergency Preparedness/Department of  
Public Safety

Anthony "Tony" Canale Training Center

5033 English Creek Ave., Egg Harbor Twp., NJ 08234

(609) 272-9495 TTY: 1-800-852-7899

[www.aclink.org/oep](http://www.aclink.org/oep)

Atlantic County residents who may need special assistance to evacuate during a disaster or other emergency are encouraged to register at [www.RegisterReady.NJ.gov](http://www.RegisterReady.NJ.gov), a confidential statewide database designed to help first responders locate residents with disabilities or limitations and move them to a safer area *before* an emergency situation occurs. This may include people who have trouble walking, cannot drive, use oxygen or a ventilator, or become easily confused.

### **Substance Abuse Services**

Division of Public Health/Department of Human Services  
Stillwater Building, 201 S. Shore Road, Northfield, NJ  
08225

(609) 645-5945 (609) 645-5932 (second offenders)

## Atlantic County Guide to Services

The Division of Public Health administers programs to address the problems of drug and alcohol abuse. Services include detoxification, inpatient and outpatient services, halfway house programs, and substance abuse education. It also administers the Intoxicated Drivers Resource program for anyone convicted of "Driving Under the Influence." The program is court-mandated and in lieu of a jail term.

### **Supported Work Program**

Division of Facilities Management  
1227 Drexel Avenue, Atlantic City, NJ 08401  
(609) 343-2282 Fax: (609) 344-3654

The Supported Work Program provides a highly structured, transitional work experience coupled with basic life skills training intended to prepare individuals for entry level positions in private industry.

### **Support Services (Office of)**

Department of Human Services  
201 S. Shore Road, Northfield, NJ 08225  
(609) 645-5944

The Office of Support Services administers the ordering, receipt, storage, distribution and financial accounting for all supplies commonly used to support the operation of county government. This office also prepares and delivers bulk meals for county facilities, contract agencies and the Home Delivered Meals program.

### **Surrogate**

1201 Bacharach Blvd., Atlantic City, NJ 08401  
(609) 343-2341 Fax: (609) 343-2197  
5911 Main Street, Mays Landing, NJ 08330  
(609) 645-5800 Fax: (609) 645-5805  
[www.aclink.org/Surrogate](http://www.aclink.org/Surrogate)

The Atlantic County Surrogate determines the validity of wills, appointments of administrators of estates and guardians of minors. The Surrogate can provide assistance on all matters affecting estates, guardianships and similar probate matters, New Jersey laws, rules of the court and case law involved in this area. The Surrogate also acts as a Deputy Clerk of the Superior Court in handling adoptions, incompetencies, formal accountings, estate accountings, insolvencies, and actions to remove fiduciaries.

## **T**

### **Taxation (Board of)**

5909 Main Street, 2nd floor, Mays Landing, NJ 08330  
(609) 645-5820 Fax: (609) 645-5835

The Atlantic County Board of Taxation maintains information on real estate assessments and is responsible for the property tax appeal process. The office maintains records of all real estate property and sale transactions in Atlantic County. The Board of Taxation also tabulates the Abstract of Ratables and Equalization Tables for Atlantic County.

### **Temporary Assistance to Needy Families (TANF)**

Department of Family and Community Development  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 348-3001  
2 South Main Street, Pleasantville, NJ 08232  
(609) 485-0227, ext. 207  
310 S. Bellevue Avenue, Hammonton, NJ 08037  
(609) 567-3200, ext. 6524

Provides financial assistance to needy families who have at least one eligible child and meet eligibility criteria.

### **Transportation**

Division of Intergenerational Services  
101 S. Shore Road, Northfield, NJ 08225  
(609) 645-5910

Transportation services are provided on a "first come, first served" basis to eligible residents, weekdays from 9:00 AM to 4:00 PM. This may include residents who are 60 years of age or older, disabled, veterans (traveling for veteran medical services,) and/or residents of rural areas within the county. Limited service is also provided to/from various worksites for eligible TANF clients.

### **Treasurer (Office of the)**

Department of Executive/Administrator  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 343-2257 Fax: (609) 343-2189

The Office of the Treasurer is the central finance center for all county departments and operations. The Treasurer is responsible for receipt, disbursement and investment of all funds. The office develops, controls and reviews accounting functions for each department. Its activities are supported by a Central Accounts Payable Unit and a Payroll Unit.

### **Tuberculosis Screening and Treatment**

Division of Public Health  
Stillwater Building  
201 S. Shore Road, Northfield, NJ 08225  
(609) 645-5933

Screening and treatment for tuberculosis are available at no cost to eligible Atlantic County residents.

## V

### **Veterans Cemetery**

Division of Parks and Recreation/Depart. of Public Works  
Estell Manor Park, 109 Boulevard Route 50,  
Mays Landing, NJ 08330  
(609) 625-1897

The Atlantic County Veterans Cemetery, located within the Atlantic County Park, Estell Manor, serves as a final resting place for eligible veterans of the United States Armed Forces and their spouses. Applications for burial are available on the county Web site and at the Atlantic County Park, Estell Manor.

### **Veterans Services (Office of)**

Department of Executive/Administrator  
6601 Ventnor Avenue, Suite 307, Ventnor, NJ 08406  
(609) 487-6932 Fax: (609) 645-5868

The Office of Veterans Services works closely with other veteran and human services agencies and is the county's primary contact for veteran issues. The office provides assistance, referrals and case management services for military veterans and their family members regarding their legal rights and eligibility for services and service-related benefits.

### **Voting**

#### **Superintendent of Elections**

1333 Atlantic Avenue, 4th Floor, Atlantic City, NJ 08401  
(609) 343-2246 Fax: (609) 343- 2240  
5920 Main Street, Mays Landing, NJ 08330  
(609) 645-5882 Fax: (609) 645-5883

To register to vote, citizens may request a Voter Registration Form from the Atlantic County Superintendent of Elections by telephone,

in person, or on the county Web site at [www.aclink.org](http://www.aclink.org). Locations of polling places are available on the county Web site or by calling the Board of Elections at (609) 645-5867.

### W

#### Web Services

Department of Executive/Administrator  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 345-6700, ext. 2583

Web Services is responsible for the development and maintenance of the county Web site and provides support services for county departments.

#### Welfare

Department of Family and Community Development  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 348-3001, ext. 2853  
2 South Main Street, Pleasantville, NJ 08232  
(609) 485-0227, ext. 207  
310 S. Bellevue Avenue, Hammonton, NJ 08037  
(609) 567-3200, ext. 6524

Temporary Assistance to Needy Families (TANF) provides financial assistance to families in need with at least one eligible child.

#### Wheels to Work

Department of Family and Community Development  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 348-3001, ext. 2853

Provides free bus transportation to customers who rely on public transportation and live in areas of the county where public transportation is not available.

## **Workforce Development**

Department of Family and Community Development  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
(609) 348-3001, ext. 2827

Workforce Development provides a comprehensive approach to Temporary Assistance to Needy Families (TANF) recipients. This includes job training, educational counseling, transportation assistance, childcare services, substance abuse assessment and treatment. These services are designed to eliminate barriers to employment. Placement services include group job search, employment, community work experience (CWEP), Alternative Work Experience (AWEP), Supported Work Program and Career Opportunity Development, Inc. (CODI).

## **Workforce Investment Board (WIB)**

South Main Street, Pleasantville, NJ 08232  
(609) 485-0153, ext. 360 Fax: (609) 485-2248  
[www.atlanticapewib.info](http://www.atlanticapewib.info)

The Atlantic Cape May Workforce Investment Board has established partnerships with local businesses, community organizations, educational institutions and government agencies to provide a seamless system of employment, training and social services to residents and employers in Atlantic and Cape May counties.

## **Youth Services**

Division of Intergenerational Services  
Shoreview Building  
101 S. Shore Road, Northfield, NJ 08225  
1-888-426-9243

### **Juvenile/Family Crisis Center**

(609) 645-5862, ext. 4312    (609) 645-5861 (evenings)

A 24 hour service designed to assist families who are experiencing serious difficulties in managing the behavior of children aged 10-17, and in situations where the behavior of the children or parent results in a serious threat to their well-being and safety.

### **Project Helping Hand**

(609) 645-5862

An early identification and intervention program for elementary school students at risk of chronic truancy. Referrals are made by schools participating in the program.

### **TRY IT**

(609) 645-5862, ext. 4334, 4331

TRY IT provides outpatient substance abuse services for youth aged 12-18 and their families who reside in Atlantic County. Short term group services are offered at the Egg Harbor Township Family Center and the Atlantic County Library/Mays Landing. Referrals are accepted from multiple community based agencies, schools, Family Court, parents, DYFS, and other treatment agencies.

### **Youth Shelter**

(609) 645-5899, ext. 4322

The Youth Shelter is a temporary shelter for runaway, homeless and abused adolescents ages 10-17. Where family reunification is not possible, the child remains at the Shelter pending permanent placement. Access to shelter services is through the Family Court, the Atlantic County Juvenile Family Crisis Center and the Division of Youth and Family Services. Services are available 24/7 - walk-in clients accepted.

# Atlantic County Government

*Serving the needs of county residents, businesses and visitors*



## **Main Telephone Numbers**

Atlantic City: (609) 345-6700

Hammonton: (609) 567-3200

Mays Landing: (609) 645-7000 or 625-7000

Milmay: (609) 476-2274

Northfield: (609) 645-7700

## **Toll Free Numbers**

Environmental Crimes Hotline: 1-800-533-3867

Highway Safety Hotline: 1-877-426-7623

Intergenerational Services: 1-888-426-9243

JOBS Connection Hotline: 1-877-860-5627

Mosquito Control: 1-877-643-2287

Ocean Water Quality (seasonal): 1-800-633-7946

Public Assistance Fraud Hotline: 1-800-372-8305

## **— *Stay Informed with the* — Atlantic County E-Mail Subscription Service**

Sign up to receive e-mail notifications as soon as important, new information is posted to the Atlantic County Web site. Choose from specific categories of interest, such as: arts & culture, health, education, emergencies, traffic advisories, press releases, library services, events and more. **Register online at [www.aclink.org](http://www.aclink.org).**



## **Atlantic County Executive**

Dennis Levinson

## **Atlantic County Board of Freeholders**

Frank D. Formica, Chairman

Frank Giordano, Vice Chairman

James Bertino

Alisa Cooper

Richard R. Dase

Charles T. Garrett

Joseph J. McDevitt

Jim Schroeder

Frank Sutton

## **Atlantic County Constitutional Officers**

Frank Balles, County Sheriff

James Curcio, County Surrogate

Theodore F.L. Housel, County Prosecutor

Edward P. McGettigan, County Clerk