

**Atlantic County/NJSCA Local Arts Development Grant Final Report – Fiscal Year 20\_\_\_\_\_**

**Organization Name** \_\_\_\_\_

**Budget page:** Outline the real expenses for your program. Column #1 indicates what you spent from your “Cash Match”, which is money you got from other sources. Column #2 indicates what you spent from the funds received from this grant. Column #3 is the total of #1 & #2 and will indicate the total cost of the project.

	<b>#1</b>	<b>#2 **</b>	<b>#3</b>
	<b>Expended from Cash match</b>	<b>Expended from grant</b>	<b>total 1&amp; 2</b>
<b>Professional Fees</b>			
Administrative	_____	Not Applicable	_____
Artistic	_____	_____	_____
Tech. Production	_____	_____	_____
Other:	_____	_____	_____
_____	_____	_____	_____
<b>Publicity</b>			
Advertising	_____	_____	_____
Printing	_____	_____	_____
Other:	_____	_____	_____
_____	_____	_____	_____
<b>Miscellaneous</b>			
Rentals	_____	_____	_____
Facilities	_____	_____	_____
Postage	_____	_____	_____
Phone	_____	_____	_____
Supplies	_____	_____	_____
Travel	_____	_____	_____
Hospitality	_____	Not Applicable	_____
Other	_____	_____	_____
_____	_____	_____	_____
<b>Add each column: Totals</b>	<b>#1</b> _____	<b>#2</b> _____	<b>#3</b> _____

***Supply fiscal documentation for all indicated expenditures from the grant, as well as the grant match. Make copies and attach to this sheet.***

**Source of Match:** you indicated that your organization had funds to match this grant, what were the sources of those funds?

**Earned Income:**

Admissions	_____	
Tuitions	_____	
Membership	_____	<b>Earned income total:</b>
Fundraisers	_____	\$ _____
Other	_____	

**Contributed Income** (do not include anticipated funds from this grant)

Corporate support	_____	
Foundation support	_____	
Private Contribution	_____	
Government support	_____	: federal _____ state _____ local _____
Other	_____	
		<b>Contributed Income total:</b>
		\$ _____

**Atlantic County/NJSCA Local Arts Development Grant Final Report – Fiscal Year 20\_\_\_\_\_**

**Organization Name \_\_\_\_\_**

**Please answer the following questions on a separate sheet(s) of paper.**

Number your answers to correspond with the question numbers.

**1.** Specifically, how were grant funds expended for this project? (Please review your original application. If you have expended in anyway that does not correspond with your original application, you must attach a full explanation labeled Addendum A)

**2.** Complete this Statement: This funding enabled our organization to...

**3.** Special Project Support:

Provide a synopsis of the completed project: who, what, when, where, why, how.

**4.** GOS Support:

Provide a synopsis of the areas of your operations where funding was used.

**5.** How many people participated in your program(s) as audience? Is this a real number or approximated?

*GOS this would be all your programs, Special Project Support would be just the project for which you received funds.*

A. Of that number, how many were:

- a. African American
- b. Asian
- c. Hispanic
- d. over 60 years old
- e. under 18 years old
- f. disabled
- g. rural
- h. urban
- i. economically disadvantaged
- j. New Jersey residents
- k. Atlantic County residents

**6.** How many people participated in this project as artist? Is this number real or approximated?

*GOS this would be all your programs, Special Project Support would be just the project for which you received funds.*

A. Of that number, how many were:

- a. African American
- b. Asian
- c. Hispanic
- d. over 60 years old
- e. under 18 years old
- f. disabled
- g. rural
- h. urban
- i. economically disadvantaged
- j. New Jersey residents
- k. Atlantic County residents

**7.** Were you able to reach any new audiences? Please explain

**8.** Did you have an educational component of your project? Please explain. (If it includes written material, please attach)

**9.** Were you able to attract outside funding because of this grant award? Please explain.

**10.** Is there anything else good or bad that your organization experienced during this grant period, that has not been addressed in any of the other questions.

**CERTIFICATION:** *I certify that all statements in this final report are true to the best of my knowledge. I further certify that all funds received under the NJSCA/Block Grant were used exclusively for the purpose as stated in the original application and reported here. Name and signature of Chief Administrator Officer.*

\_\_\_\_\_  
Name (print ) title

\_\_\_\_\_  
Signature date

\_\_\_\_\_  
Name of person preparing report – please print contact phone number

\_\_\_\_\_  
preparer's email address organization's web address

# **Atlantic County/NJSCA Local Arts Development Grant Final Report**

**A completed Final Report includes the following:**

**1. BUDGET PAGE**

**2. FISCAL DOCUMENTATION ATTACHED TO BUDGET PAGE:**

- a. Fiscal documentation: copies of invoices, bills, checks

**3. ANSWERS TO QUESTIONS ONE THROUGH TEN**

**4. EXAMPLES OF THE FUNDING CREDIT LINE**

- a. Brochures, ads, newspaper clippings, posters, flyers, etc.

**5. EVALUATION SHEET**

- a. Sample of a filled out sheet
- b. Sheet with totaled information from all evaluation sheets

**6. IMAGES FROM EVENTS**

- a. Preferably digital images, .jpeg, 300 dpi